

**Office of Economic and Workforce Development
Workforce Development Division**



**FORMS and DOCUMENTS
REQUIRED TO BE SUBMITTED TO OEWD**

Core B Enrollment:

- WIA Application Form
- WIA Enrollment Form (*Initial Enrollment*)
- WIA Enrollment Form (*Completion or Close Activity*)

Assessment Enrollment:

- WIA Enrollment Form (*Initial Enrollment*)
- WIA Enrollment Form (*Completion or Close Activity*)

Intensive Services Enrollment:

- WIA Enrollment Form (*Initial Enrollment*)
- WIA Enrollment Form (*Completion or Close Activity*)

Training Services Enrollment:

- WIA Enrollment Form (*Initial Enrollment*)
- WIA Enrollment Form (*Completion or Close Activity*)

Exit:

- Proof of Placement in Employment (*with signed Verification or documentation*)
- Proof of Attainment of Degree or Certificate (*with signed Verification or documentation*)
- WIA Enrollment Form (*Completion of All or Close All Activities*)
- WIA Exit Form

Follow Up:

- WIA Follow Up Form 1st Quarter after Exit (*with documentation*)
- WIA Follow Up Form 2nd Quarter after Exit (*with documentation*)
- WIA Follow Up Form 3rd Quarter after Exit (*with documentation*)
- WIA Follow Up Form 4th Quarter after Exit (*with documentation*)