

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE
FEBRUARY 24, 2010 MEETING OF THE
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD
HOTEL WHITCOMB
1231 MARKET STREET, SAN FRANCISCO CA 94102

Members Present

Rob Black, Interim Chair
Barbara Garcia, San Francisco Department of Public Health
Celeste Alleyne, Microsoft
Darlene Rutkowski, Department of Rehabilitation
Debra Johnson, SFMTA
Phyllis McGuire for Dr. Don Q. Griffin, City College of San Francisco
Egon Terplan, SPUR
Mary Ruth Gross, SEIU UHW-West & Joint Employer Education Fund
Michael Wald, Stanford University
Micki Callahan, Department of Human Resources
Michael Theriault, San Francisco Building and Trades Council
Nicholas de Lorenzo, National Council on Aging
Paul Giusti, NorCal Waste
Rodrigo Santos, Santos Urrutia Structural Engineering
Steve Leder, PG&E
Ted Egan, San Francisco Office of Economic Analysis
Tom Ruiz for Carlos Garcia, San Francisco Unified School District
Sheila O'Mahoney, UPS
Sylvia Kwan, Kwan Henmi
Trent Rhorer, Human Services Agency

Members Absent

Ann Wegher, Employment Development Division
Debra Higa, Palace Hotel
Diane Easterwood, Kaiser Permanente
Henry Alvarez III, San Francisco Housing Authority
Jennifer Hermann, UCSF
John McKnight, LVI Environmental Services
Michael Dunne, Hilton Hotels
Reuben Santana, Rubecon Construction
Ross Mirkarimi, San Francisco Board of Supervisors
Sophie Maxwell, San Francisco Board of Supervisors
Tom Ryan, San Francisco Labor Council

OEWD Staff

Rhonda Simmons, Director, Workforce Development
Amy Wallace, Workforce Development Division Deputy Director
Dexter Ligot-Gordon, Workforce Policy Analyst
Erik Ward, Business Services Manager
Glenn Eagleson, Director, Policy and Planning
Joyce Wong, WIA Specialist
Kris Damalas, Contracts Administrator
Marc Majors, WIA Program Manager
Monique Forster, Administrative Assistant
Nikki Ford, Administrative Assistant
Steven Currie, Workforce Policy Analyst

Public

(As Evidenced by the Sign-In Sheet)

Isam Iddeen, NCSL
Joe Ramirez-Forcier, PRC
Ruth Kavanagh, EDD, LMID
Lauren Cimino, Walden House
Dennis Marzan, Mission Hiring Hall
Rashaida Nirobe, SFLC
David Bach, LGBT Center
Kymberly Hill, GLIDE
Andrew Russo, SF Family Support Network
Peter Gerharz, LSYS
Rodney Hampton, GLIDE
Derek Tolliver, YCD
Deborah Alvarez-Rodriguez, Goodwill
Rachel Antrobus, TAY-SF
Kim Coulthurst, Pathways Consultants
Sheri Mascorro, Goodwill Industries
Bill Smith, Compass
Virginia Dario-Elizondo, San Francisco City Attorney
Carrie Portis, SF Works
Jennie Mollica, JVS
Garry Grady, GLIDE
Anthony Ng, CNSC
Amanda Gerrie, Pathways Consultant

Roll Call

Rob Black, Interim Chair, called the meeting to order at 9:12am. He welcomed those in

attendance and called for introductions from those present.

Mr. Rob Black noted that a quorum was not initially established, therefore, the board proceeded with discussion items on the agenda.

Director's Report
(Discussion Item)

Ms. Rhonda Simmons gave an update on the status of the Workforce Development system.

Mr. Ted Egan presented on the economic indicators for San Francisco; which show that we are in the "trough" of the recession where activity is relatively flat and residential real estate has stabilized.

Mr. Trent Rhorer presented on the status of the Jobs NOW program highlighting the successes of the program and some of the criticism.

Discussion followed.

Quorum was established at 9:26am; therefore, Mr. Black proceeded to carry the meeting starting with action items.

Agenda
(Action Item)

On motion by Mr. Mike Theriault, seconded and carried, the WISF Board adopted the agenda.

Minutes
(Action Item)

On motion by Ms. Micki Callahan, seconded and carried, the WISF Board approved the meeting minutes of the December 9, 2009 WISF Meeting.

Action to Approve Framework for RFP 108: Workforce Services
(Action Item)

Ms. Rhonda Simmons presented on the framework of RFP #108 to release Workforce Investment Act (WIA) funds for Dislocated Workers, One Stop Operations, and Childcare Services; this action item was held over from the December 9, 2009 WISF meeting as quorum was lost and final action could not be taken.

Discussion followed.

*On motion by Ms. Celeste Alleyne, seconded and carried, the WISF Board approved the framework for Request for Proposal #108. **The vote was passed with Yea = 18; Nay = 0; Abstention = 1.** Ms. Mary Ruth Gross, SEIU UHW-West & Joint Employer Education Fund, abstained from the vote.*

Action to Approve Bylaws Amendments
(Action Item)

Mr. Dexter Ligot-Gordon presented on the proposed changes to the WISF bylaws to create an unexcused absence policy, to implement a designated alternative, or proxy, for members that are unable to attend meetings due to extraordinary circumstances and to incorporate the Workforce Investment Community Advisory Committee (WiCAC) as a standing committee of the WISF.

Discussion followed.

No action was taken to include the WiCAC as a standing committee of the WISF until the next meeting of the WISF.

On motion by Ms. Micki Callahan, seconded and carried, the WISF Board unanimously approved to include in the WISF bylaws an attendance policy that calls for the removal of a member from the board if the member fails to attend two consecutive meetings without prior notification to the WISF Secretary.

On motion by Ms. Sylvia Kwan, seconded and carried, the WISF Board approved to allow members to designate an alternative to attend a meeting of the WISF and vote on his/her behalf. The vote was passed with Yea = 18; Nay = 1, Abstentions = 0. Mr. Nicholas De Lorenzo, National Council on Aging, voted against the motion to approve the attendance policy.

Nomination/Election of a Chair/Vice Chair and
(Discussion Item)

Mr. Dexter Ligot-Gordon presented on the process for election of the chair. Based on the WIA provisions the Chair of the WISF must be a representative of an employer or business or nominated from an organization that is recognized by an association of businesses.

Mr. Rodrigo Santos nominated Mr. Rob Black, Interim Chair of the WISF, to remain as WISF Chair.

Nominations for Chair of the WISF were closed with no other nominations made.

The bylaws designate the elected position of Vice Chair that will assume the duties of the Chair on an interim or acting basis until the full WISF can vote on a permanent Chair.

Ms. Micki Callahan nominated Mr. Michael Theriault as Vice Chair of the WISF.

Nominations for Vice Chair of the WISF were closed with no other nominations made.

Election of the Chair of the WISF will take place at the next meeting on May 26, 2010 in open session. Election of the Vice Chair will take place at the Executive Committee.

Determination of Term Length
(Discussion Item)

Fifty percent (50%) of the membership is to be staggered for appointments. Terms expire on January 30 of each year. The short term will expire on January 30, 2011 the long term will expire on January 30, 2012.

The following members drew 1 year term lengths ending January 30, 2011:

| | |
|---------------------|---------------------|
| Henry Alvarez, III | Diane Easterwood |
| Ted Egan | Dr. Don Q. Griffin |
| Jennifer Hermann | Debra Higa |
| Sup. Sophie Maxwell | Sup. Ross Mirkarimi |
| Sheila O'Mahony | Darlene Rutkowski |
| Tom Ryan | Egon Terplan |
| Mike Theriault | |

The following members drew 2 year term lengths ending January 30, 2012:

| | |
|-----------------|-----------------|
| Rob Black | Micki Callahan |
| Celeste Alleyne | Nick De Lorenzo |
| Michael Dunne | Barbara Garcia |
| Paul Giusti | Mary Ruth Gross |
| Debra Johson | Sylvia Kwan |
| Steve Leder | Kent Lim |
| John McKnight | Trent Rhorer |
| Reuben Santana | Rodrigo Santos |

Committee Reports
(Discussion Item)

Mr. Michael Wald, Chair of the Youth Council, presented on the work of the Youth Council.

Public Comment

Mr. Rob Black's call for public comment yielded the following response:

David Bach, LGBT Community Center, commented on his difficulties in applying for funding through RFP #108 because it didn't emulate past services that providers provided through the One Stop model.

Anthony Ng, CNSC commented in favor of the WISF Board recognizing the smaller providers that do more with less.

Joe Ramirez-Forcier, PRC, commented on his concern that The WiCAC as a forum for consumers, or clients, be represented at the level of the WISF.

Ms. Carrie Portis, SF Works, commented in favor of the Jobs NOW program specifically in comparison to how other cities are not utilizing the stimulus funding.

Derek Tolliver, YCD, commented against the violence that has been threatened in the Bayview and spoke to the challenges that the people of the Bayview/Hunters Point neighborhood face in finding employment.

Andrew Russo, SF Family Support Network, commented in favor of the Jobs NOW program.

Conclusion

On motion by Mr. Rob Black the meeting was adjourned at 11:02am.

DRAFT