

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE  
DECEMBER 9, 2009 MEETING OF THE  
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD  
HOTEL WHITCOMB  
1231 MARKET STREET, SAN FRANCISCO CA 94102

## Members Present

Rob Black, Interim Chair  
Celeste Alleyne, Microsoft  
Debra Johnson, SFMTA  
Diane Easterwood, Kaiser Permanente  
Dr. Don Q. Griffin, City College of San Francisco  
Egon Terplan, SPUR  
Henry Alvarez III, San Francisco Housing Authority  
John McKnight, LVI Environmental Services  
Mary Ruth Gross, SEIU UHW-West & Joint Employer Education Fund  
Michael Wald, Stanford University  
Micki Callahan, Department of Human Resources  
Nicholas de Lorenzo, National Council on Aging  
Paul Giusti, NorCal Waste  
Reuben Santana, Rubecon Construction  
Rodrigo Santos, Santos Urrutia Structural Engineering  
Ross Mirkarimi, San Francisco Board of Supervisors  
Alice Guidry for Sophie Maxwell, San Francisco Board of Supervisors  
Jimi Harris for Steve Leder, PG&E  
Ted Egan, San Francisco Office of Economic Analysis  
Tom Ryan, San Francisco Labor Council  
Trent Rhorer, Human Services Agency

## Members Absent

Ann Wegher, Employment Development Division  
Barbara Garcia, San Francisco Department of Public Health  
Carlos Garcia, San Francisco Unified School District  
Darlene Rutkowski, Department of Rehabilitation  
Debra Higa, Palace Hotel  
Jennifer Hermann, UCSF  
Kent Lim, Kent Lim Construction  
Michael Dunne, Hilton Hotels  
Michael Theriault, San Francisco Building and Trades Council  
Rito Andujo, Macy's West  
Sheila O'Mahoney, UPS  
Sylvia Kwan, Kwan Henmi

## OEWD Staff

Rhonda Simmons, Director, Workforce Development  
Amy Wallace, Workforce Development Division Deputy Director  
Dexter Ligot-Gordon, Workforce Policy Analyst  
Glenn Eagleson, Director, Policy and Planning  
Guillermo Rodriguez, Director, CityBuild  
Ken Nim, CityBuild Contract Compliance Officer  
Kriztina Palone, Business Services Specialist  
Marc Majors, WIA Program Manager  
Monique Forster, Administrative Assistant  
Nikki Ford, Administrative Assistant  
Steven Currie, Workforce Policy Analyst  
Virginia Ho, Executive Administrator

## Public

(As Evidenced by the Sign-In Sheet)

Jorge Villalobos, EDD-LMID  
Ruth Kavanaugh, EDD-LMID  
Arti Sharma, Juma Ventures  
Kymberly Hill, Glide  
Carrie Portis, SF Works  
Stephen Fraga, Academy X  
Monica Kohles, SF Labor Council  
Abby Snay, JVS  
Nancy Ryad, LEN Institute  
Lesley Paige, Academy X  
Mike Wetzell, JVS  
Joe Ramirez-Forcier, PRC  
Amanda Gerrie, Pathway  
Jodi Schwartz, LYRIC  
Phyllis McGuire, CCSF  
Terri Feeley  
Karen Gruneisen, Episcopal Community Service  
Andrew Russo, SF Family Support Network  
Garry Grady, Glide Memorial Church  
Troy Henry, Goodwill  
Michael Klinger, SF Reentry Council  
Homer Teng, Chinatown Families Economic Self-Sufficiency Coalition  
Gary Tom, CCSF

**Roll Call**

Rob Black, Interim Chair, called the meeting to order at 9:13am. He welcomed those in attendance and called for introductions from those present.

*Mr. Rob Black noted that a quorum was not initially established, therefore, the board proceeded with discussion items on the agenda.*

**Director's Report  
(Discussion Item)**

Ms. Rhonda Simmons gave an update on the status of the Workforce Development system.

Mr. Ted Egan presented on leading economic indicators for San Francisco.

Discussion followed.

**Report on Obama Administration  
Job Summit  
(Discussion Item)**

Ms. Rhonda Simmons reported on the Obama Administration's proposed Jobs Bill; which may include tax breaks for small business, incentives for energy efficiency for homeowners, and the possible continuation funding for programs such as Jobs NOW!

Mr. Trent Rhorer gave an update on the Jobs NOW! Program.

Discussion followed.

**Report on Youth Funding  
Opportunities  
(Discussion Item)**

Mr. Michael Wald presented on the activities of the Youth Council and the upcoming RFP that OEWD will release in partnership with the Department of Children Youth and their Families in January, 2010.

*Quorum was established at 9:59am; therefore, Mr. Black proceeded to carry the meeting starting with action items.*

**Agenda  
(Action Item)**

On motion by Ms. Micki Callahan, seconded and carried, the WISF Board adopted the agenda.

**Minutes  
(Action Item)**

On motion by Ms. Micki Callahan, seconded and carried, the WISF Board approved the meeting minutes of the October 28, 2009.

**Action to Approve Framework  
for RFP 108: Workforce Services  
(Action Item)**

Ms. Rhonda Simmons presented on the framework of RFP #108 to be released on December 21, 2009; which will have a mix of Workforce Investment Act (WIA) funds for Dislocated Workers, One Stop Operations and Child Care Services, Community Development Block Grant (CDBG) funds for Workforce Services, and General Fund dollars.

Discussion followed.

*Quorum was lost at 10:33am, therefore, Mr. Black moved agenda item #7 (Action to Approve Framework for RFP #108) to a discussion item.*

**Committee Reports  
(Discussion Item)**

Ms. Rhonda Simmons presented on the proposed committees which include committees outlined in the Bylaws of the WISF such as the Executive and Finance Committee, as well as, the Oversight Committee. In addition to these committees there are four ad-hoc committees based on the Sector Academies funded through RFP #107.

**Public Comment**

Mr. Rob Black's call for public comment yielded the following response:

Joe Ramirez-Forcier, PRC, commented on the loss of state funding for the Department of Public Health's programs for people with HIV.

Terri Feeley, commented in favor of the City developing a revolving tax credit to help businesses pay taxes and for residents to pay for education.

Jodi Schwartz, LYRIC; commented on her concern for the recommended strategies for youth workforce funding for the coming year.

Nancy Ryad, LEN Institute; commented in favor of taking academies into middle schools and

high schools.

Phyllis McGuire, CCSF commented on the need for conversation around GED and grade level when speaking of remediation. Ms. McGuire also commented on City College's grant to work with youth in Middle Schools on career exploration.

**Conclusion**

On motion by Mr. Rob Black the meeting was adjourned at 10:53am.

DRAFT