

**ANNOUNCEMENT: Request for Proposals (RFP) #108**

City and County of San Francisco  
Office of Economic and Workforce Development  
Request for Proposals #108

Dear Potential Applicant:

The Office of Economic and Workforce Development (OEWD) is pleased to announce the availability of the Request for Proposals (RFP) for 2010-2011 economic and workforce development programs under three funding sources: Community Development Block Grant (CDBG), Workforce Investment Act (WIA) and San Francisco Redevelopment Agency (SFRA) tax increment funding.

The RFP will be posted on OEWD's website at <http://www.oewd.org/Economic-Development-Funding.aspx> and [http://www.oewd.org/Workforce\\_Development\\_Funding.aspx](http://www.oewd.org/Workforce_Development_Funding.aspx) beginning Monday, December 21, 2009 by 5pm. Alternative formats for persons with disabilities will be available upon request to [OEWD](#) (see contact information below). **All proposals must be submitted electronically through the designated online proposal system by 5:00 pm on Thursday, February 4, 2010. No exceptions.**

**Access to On-line RFP**

The online proposal system will be available beginning Tuesday, January 5, 2010. Detailed information on accessing the RFP system can be found at <http://www.oewd.org/Economic-Development-Funding.aspx> and [http://www.oewd.org/Workforce\\_Development\\_Funding.aspx](http://www.oewd.org/Workforce_Development_Funding.aspx) on or after 5pm December 21, 2009. You must have a user account in order to access the online system. Account set-up information will also be available on the OEWD website by 5pm December 21, 2009.

**Technical assistance workshops**

OEWD and SFRA will conduct two technical assistance workshops to assist interested applicants in assessing the eligibility and scope of proposed projects, and in completing the required elements of proposals using the online proposal system. Please note, the workshops are not identical, and each will discuss separate program areas included in this RFP.

- **WORKFORCE SERVICES ONLY (WIA and CDBG)**  
DATE: Wednesday, January 6, 2010  
TIME: 1:00-3:00 PM  
LOCATION: San Francisco Main Branch Library (lower level); Koret Auditorium



100 Larkin Street (at Grove), San Francisco, CA 94102

- **ECONOMIC DEVELOPMENT ACTIVITIES ONLY (CDBG and SFRA)**  
DATE: Wednesday, January 13, 2010  
TIME: 10:00 am – 12:00 pm  
LOCATION: City Hall, 1 Dr. Carlton B Goodlett Place, room 421, San Francisco, CA 94102

For additional information on Economic Development funding, contact:

Holly Lung, Neighborhood Economic Development Program Manager,  
(415) 554-6628 or [holly.lung@sfgov.org](mailto:holly.lung@sfgov.org).

You may also direct correspondence to

OEWD, Holly Lung, 1 Dr. Carlton B. Goodlett Place, Room 448 San Francisco, CA 94102.

For additional information on Workforce Services funding, contact:

Kris Damalas, Contracts Administrator

(415) 581-2334 or [Kristine.damalas@sfgov.org](mailto:Kristine.damalas@sfgov.org).

You may also direct correspondence to OEWD, Contract Management, 50 Van Ness Avenue,  
San Francisco, CA 94102.

