



RFP for Skate Park Design Services for Central Freeway Parcel A
Supplemental Questions and Answers
July 7, 2008

1. *What is the total budget for the skate park?*

The City has not yet made a determination of the budget for the skate park. However, the budget for all of the proposed recreational improvements under the freeway is approximately \$2 million. This includes the skate park, as well as other proposed improvements (e.g. dog run, basketball courts, etc.). The allocation of funds amongst these improvements will be determined through the planning and design process.

2. *How detailed should the respondent's proposed design budget be for the submittal?*

The City is looking a general estimate of fees for each phase of the RFP's proposed scope of work, including any proposed modifications to the scope made by the respondent. The fee proposal should include hourly rates for personnel involved in the project and an estimated time to complete each phase. We recognize that the proposed scope may change and portions of the project will need to be further refined, such as the interaction with Caltrans and the allocation of work between the City's Department of Public Works (DPW) and the respondent. A more detailed budget will be negotiated by the City and the selected respondent prior to issuance of a contract.

3. *Have geotechnical / soils studies been completed for the proposed skate park site? Has a detailed legal / topographical site survey been prepared for the proposed skate park site? Is it possible for proponents to review these documents/studies prior to submitting a proposal?*

The City has not completed a geotechnical/soil study or a site survey for the skate park site. A geotechnical/soil study and a site survey may ultimately be available through Caltrans, who may have completed these as part of the reconstruction of the freeway. The City will work with the selected respondent to obtain these documents from Caltrans. If not available or incomplete, the City will have the work completed.

4. *Are there any particular structural / engineering constraints that proponents should be aware of in relation to the proximity of the overhead freeway / structural columns?*

Caltrans general restrictions for uses/structures under freeways are detailed at the bottom of Page 5 of the "Concept Design and Use Plan." The selected respondent will be required to work with Caltrans engineering and maintenance personnel, with assistance from the City, to obtain Caltrans approval of the skate park design.

- 5. In Section II (Scope of Work) of the RFP, it is stated that “DPW will be responsible for the design and documentation of other non-skate park improvements on Parcels A and B, including fencing, lighting, paving, drainage, site furniture, landscaping and other recreational facilities.” Will the successful skate park design proponent be required to include any of these additional works within the skate park tender documents, or will these additional works be tendered separately. What degree of coordination will be required between the skate park and the non-skate park improvements on Parcels A and B?**

DPW will design and document the non-skate park improvements; however the selected respondents will be required to work closely with DPW landscape architects to coordinate the design of the skate park and the other proposed improvements.

- 6. It is stated in the RFP (under Phase II: Conceptual Design Phase) that “The design process will include a series of City-sponsored community planning workshops and/or on-line public discussions led by the consultant.” Please quantify the number of community planning workshops / public meetings that are specifically required in each phase of the project.**

The City has not specified the number of planning workshops/public meetings to be held. We are looking for respondents to propose the number and structure of these outreach meetings based on respondent’s experience designing similar parks.

- 7. Please quantify how many field visits will be required as part of Phase V. Construction Support.**

The City has not specified the number of required field visits during construction. We are looking for respondent to propose an estimated number of field visits and hourly rates associated with these field visits. If more or less field visits are required, we can utilize the proposed hourly rates to estimate the associated fees.

- 8. Is there a requirement for the skate park to be illuminated? If so, is the successful proponent required to include lighting design as part of the scope of work? Will the successful proponent be required to include an electrical engineer as part of the project team?**

It is unknown whether lighting for the skate park will be required. This will be determined through the planning and design process. Respondents may include an electrical engineer as an optional part of the project team; however DPW may design the lighting for the skate park if consistent with the lighting throughout the project.

9. Is there a requirement for the landscaped areas around the skate park to be irrigated? If so, is the successful proponent required to include irrigation design as part of the scope of work? Will the successful proponent be required to include an irrigation designer as part of the project team?

DPW will take the lead on the irrigation design.

10. Are there any other specific sub-consultants that are required as mandatory team members?

No, the City is not requiring specific sub-consultants.

11. Will the successful proponent be required to acquire building permits / approvals from the City or any other regulating agencies? If so, what other regulating agencies will be required to approve the project? Will the City of San Francisco be responsible for the cost of permit / approval application fees?

DPW will acquire the needed permits and be responsible for fees for City permits. The City expects the selected respondent to work with the City and Caltrans on any required permits from Caltrans.