

PART A - WORKSHEET FOR ENTERPRISE ZONE (EZ) TAX CREDIT FOR THE YEAR _____

Use this worksheet for employees new jobs created and employees hired between January 1, 1992 and July 29, 2008

SAN FRANCISCO PAYROLL TAX

(See instructions for more information)

Certificate Number: _____

1	NAME OF QUALIFIED EMPLOYEE	JOB TITLE	DATE HIRED	DATE NO LONGER EMPLOYED	A		C	D	E					J		
					GROSS PAYROLL	EXEMPT PAYROLL			NET TAXABLE PAYROLL (A-B)	SAN FRANCISCO PAYROLL TAX (C x 1.5%)	1st 24 mos. 100%	2nd 24 mos. 50%	3rd 24 mos. 25%		4th 24 mos. 15%	5th 24 mos. 10%
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Total Credit																
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Use separate sheet if additional space is required. Attach this worksheet to your affidavit.

PART A - SAMPLE WORKSHEET FOR ENTERPRISE ZONE (EZ) TAX CREDIT FOR THE YEAR 2008

Use this worksheet for employees new jobs created and employees hired between January 1, 1992 and July 29, 2008

SAN FRANCISCO PAYROLL TAX

(See instructions for more information)

Certificate Number: 123456

NAME OF QUALIFIED EMPLOYEE	JOB TITLE	DATE HIRED	DATE NO LONGER EMPLOYED	A		B	C	D	E	F	G	H	I	J
				TOTAL GROSS PAYROLL	EXEMPT PAYROLL									
1 Employee A	Pastry Chef	1/1/2004	N/A	\$ 14,400.00	\$ -	\$ 14,400.00	\$ 216.00	\$ 216.00						\$ 216.00
2 Employee B	Delivery Man	1/1/2004	N/A	\$ 12,000.00	\$ 500.00	\$ 11,500.00	\$ 172.50	\$ 100.82	\$ 35.94					\$ 136.76
3 Employee C	Cook	3/1/2005	N/A	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 360.00		\$ 180.00					\$ 180.00
4														
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Total Credit														\$ 532.76

Use separate sheet if additional space is required. Attach this worksheet to your affidavit.

Employee	2004	2005	2006	2007	2008	Computation of 2008 Tax Credit				
Employee A -employed in 2004 & 2005 -was not employed in 2006 -rehired in 2007	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	Not employed \$ - \$ - 0	Hire Date 1/1/2007 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	Hire Date 1/1/2007 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	$\$14,400.00 \times 1.5\% = \mathbf{\$216.00}$				
Employee B - resigned on 2/1/06 -rehired on 8/1/06 -deduct exempt payroll before calculating tax credit	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	900.00 \$ 5,400.00 1 mo. @ 50% 5 mos. @ 100%	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	Hire Date 1/1/2004 Monthly Salary \$ 1,000.00 Annual Salary \$ 12,000.00 Length of Service 12 mos. @ 100%	$\$12,000 - \$500 = \$11,500 \times 1.5\% = \$172.50 \times 100\% = \$172.50 \times 7/12 \text{ mos.} = \mathbf{\$100.82}$ $\$12,000 - \$500 = \$11,500 \times 1.5\% = \$172.50 \times 50\% = \$86.25 \times 5/12 \text{ mos.} = \mathbf{\$35.94}$				
Employee C -hired on 3/1/05	Hire Date 3/1/2005 Monthly Salary \$ 2,000.00 Annual Salary \$ 24,000.00 Length of Service 10 mos. @ 100%	Hire Date 3/1/2005 Monthly Salary \$ 2,000.00 Annual Salary \$ 24,000.00 Length of Service 10 mos. @ 100%	2,000.00 \$ 24,000.00 12 mos. @ 100%	Hire Date 3/1/2005 Monthly Salary \$ 2,000.00 Annual Salary \$ 24,000.00 Length of Service 10 mos. @ 100%	Hire Date 3/1/2005 Monthly Salary \$ 2,000.00 Annual Salary \$ 24,000.00 Length of Service 10 mos. @ 100%	$\$24,000 \times 1.5\% = \$360.00 \times 50\% = \mathbf{\$180.00}$				

PART B - WORKSHEET FOR ENTERPRISE ZONE (EZ) TAX CREDIT FOR THE YEAR _____

Use this worksheet for employees hired on or after July 30, 2008

SAN FRANCISCO PAYROLL TAX

(See instructions for more information)

Certificate Number: _____

1	NAME OF QUALIFIED EMPLOYEE	JOB TITLE	DATE HIRED	DATE NO LONGER EMPLOYED	A		C	D	E					TOTAL		
					GROSS PAYROLL	EXEMPT PAYROLL			NET TAXABLE PAYROLL (A-B)	SAN FRANCISCO PAYROLL TAX (C x 1.5%)	1st 24 mos. 100%	2nd 24 mos. 50%	3rd 24 mos. 25%		4th 24 mos. 15%	5th 24 mos. 10%
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										Total Credit					\$	

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PART B - SAMPLE WORKSHEET FOR ENTERPRISE ZONE (EZ) TAX CREDIT FOR THE YEAR 2008

Use this worksheet for employees hired on or after July 30, 2008

SAN FRANCISCO PAYROLL TAX

(See instructions for more information)

Certificate Number: 123456

NAME OF QUALIFIED EMPLOYEE	JOB TITLE	DATE HIRED	DATE NO LONGER EMPLOYED	A		B		C		D	E					TOTAL	
				GROSS PAYROLL	EXEMPT PAYROLL	NET TAXABLE PAYROLL (A-B)	SAN FRANCISCO PAYROLL TAX (C x 1.5%)	1st 24 mos. 100%	2nd 24 mos. 50%		3rd 24 mos. 25%	4th 24 mos. 15%	5th 24 mos. 10%	EZ TAX CREDIT SUM (E thru I)			
1 Employee D	Cook	8/1/2008	N/A	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 360.00	\$ 360.00								\$ 360.00	
2 Employee E	Pastry Chef	9/1/2008	N/A	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 195.00	\$ 195.00								\$ 195.00	
3 Employee F	Delivery Man	10/1/2008	N/A	\$ 12,000.00	\$ 500.00	\$ 11,500.00	\$ 172.50	\$ 172.50								\$ 172.50	
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Total Credit																	\$ 727.50

Use separate sheet if additional space is required. Attach this worksheet to your affidavit.